

SHIAWASSEE COUNTY COMMUNITY MENTAL HEALTH AUTHORITY

POLICY AND PROCEDURE MANUAL

Section: Clinical
Policy Number: 6

Subject: **Psychiatric Evaluation and Services**

Effective Date: 4/28/97

Last Revision Date: 10/17/08

Page: 1 of 3

Policy

It is the policy of Shiawassee County Community Mental Health Authority (SCCMHA) that person(s) who meet the established criteria for psychiatric services will be identified, and will receive a psychiatric evaluation. The individual's psychiatric service will also be investigated if he/she experiences significant changes in his/her condition and/or diagnosis. Psychiatric evaluations will be conducted in a consistent manner by board certified or board eligible psychiatrists within their scope of practice, state licensure laws and applicable third party payor requirements.

Purpose

To ensure that psychiatric evaluations and services provided when such evaluations and services are established to be medically necessary.

To ensure the application of a standard process for referring and obtaining psychiatric evaluations and services.

To ensure appropriate utilization management of specialized services.

Application

This policy applies to psychiatrists, outpatient therapists, and client services managers.

Standards

1. All persons will be screened during the initial assessment to determine if they meet the established criteria for psychiatric services.
2. Those persons so identified will be evaluated by a board certified or board eligible psychiatrist after they begin a treatment program.
3. Psychiatric service needs will be investigated if an individual in treatment experiences significant changes in his/her conditions and/or diagnoses at any time during the course of treatment.

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4. Persons receiving psychiatric services, including medication management, from the agency on a regular basis will have a psychiatric evaluation at least annually.

Approved by: *Jerry Walden*
Board Chairperson

10/17/08
Date

 Scott Gilman
Chief Executive Officer

10/17/08
Date

