



SHIAWASSEE COUNTY COMMUNITY
Mental Health Authority

Minutes
September 25, 2017

A meeting of the Board of Directors of the Shiawassee County Community Mental Health Authority was held at 1555 Industrial Dr., Owosso, Michigan.

- CALL TO ORDER:** The meeting was called to order at 5:33 p.m. on Monday, September 25, 2017, by Chairperson Bruce Cadwallender.
- MISSION STATEMENT:** Members reviewed the Mission Statement of the Shiawassee County Community Mental Health Authority.
- WELCOME NEW BOARD MEMBER:** B. Cadwallender welcomed Joshua Suire. Joshua Suire noted that he is an employee of Memorial Healthcare. The Board Members introduced themselves to Joshua.
- ROLL CALL:** Robyn Spencer
- MEMBERS PRESENT:** Vicki Bocek, Michael Bruff, Bruce Cadwallender, Charles Dodge, Gary Holzhausen, John Horvath, Janelle Hughes, Jeanne Ladd(5:36 p.m.), Robyn Spencer, Josh Suire, Paul Wiese
- ALSO PRESENT:** Jamie Burke (Minutes), Howard Spencer, Lindsey Hull, Chief Executive Officer; Kevin Hartley, Chief Financial Officer, Lori Grumley, Cheryl Corwin , Dee Buchholz (5:45-6:15p.m.), Crystal Eddy
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- MOMENT OF SILENCE FOR REFLECTION:** A moment of silence was observed.
- APPROVAL OF AGENDA:** **MOTION BY BRUFF, SUPPORTED BY BOCEK** to approve the agenda as presented. All ayes, motion carried.
- PUBLIC COMMENT:** There was no public comment.
- PUBLIC HEARING:** **MOTION BY SPENCER, SUPPORTED BY BRUFF** to adjourn this meeting at 5:43 p.m. in order to receive comments from the public regarding the Annual Plan and Budget for FY2018.
- Roll Call Vote: Bocek aye, Bruff aye, Dodge aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Suire aye, Wiese aye, Cadwallender aye. All ayes, motion carried.
- MOTION BY HORVATH, SUPPORTED BY BOCEK** to reconvene the regular Board Meeting at 5:54 p.m..

Roll Call Vote: Bruff aye, Dodge aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Suire aye, Wiese aye, Bocek aye, Cadwallender aye. All ayes, motion carried.

TEN-MINUTE TRAINING:

D. Buchholz provided an overview of the Cancer Control Community of Practice that our agency is a part of with other mental health care providers across the nation. D. Buchholz highlighted areas from the Health Department Community Assessment. D. Buchholz explained that there were several screenings for individuals with no insurance in the fall at Memorial Cancer Center. D. Buchholz indicated that each agency working in this initiative needed to develop an action plan for what the goals and objectives would be. D. Buchholz discussed how two will work on making our EHR more data friendly with integrated healthcare. D. Buchholz stated Krystal Shreve took the Tobacco Cessation, more focused on one-on-one focus than groups.

J. Suire questioned on the screenings that take place for the uninsured, if they get diagnosed, who will pay for the treatment? L. Hull stated the goal when someone comes in our door for treatment, is to work on getting them insurance.

J. Ladd questioned on the availability of breast cancer treatment and resources in Shiawassee County.

CONSENT AGENDA:

MOTION BY BOCEK, SUPPORTED BY HUGHES to approve the consent agenda as presented. All ayes, motion carried.

a.) Minutes from the September 18, 2017 Finance and Facilities Meeting

FINANCE AND

FACILITIES COMMITTEE:

MOTION BY HORVATH, SUPPORTED BY LADD to accept the following vouchers as presented, for a total of \$1,127,748.34

- Voucher #AP-2611 in the amount of \$319,578.23
- Voucher #AP-2612 in the amount of \$226,344.32
- Voucher #AP-2613 in the amount of \$219,559.26
- Voucher #AP-2614 in the amount of \$178,810.71
- Voucher #AP-2615 in the amount of \$183,455.82

Roll Call Vote: Dodge aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Suire aye, Wiese aye, Bocek aye, Bruff aye, Cadwallender aye. All ayes, motion carried.

SUMMARY OF FINANCIAL RESULTS for period ending August 31, 2017, was reviewed by CFO Kevin Hartley.

MOTION BY HORVATH, SUPPORTED BY LADD to accept the September 2017 contract requests as presented.

Roll Call Vote: Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Suire aye, Wiese aye, Bocek aye, Bruff aye, Dodge aye, Cadwallender aye. All ayes, motion carried.

MOTION BY HORVATH, SUPPORTED BY LADD to approve the FY2018 Program Plan and Budget as presented.

Roll Call Vote: Horvath aye, Hughes aye, Ladd aye, Spencer aye, Suire aye, Wiese aye, Bruff aye, Dodge aye, Holzhausen aye, Cadwallender aye. All ayes, motion carried.

MOTION BY HUGHES, SUPPORTED BY BOCEK to authorize Medicaid expenditures for the overhead lift at a cost of \$6, 995.

Roll Call Vote: Hughes aye, Ladd aye, Spencer aye, Suire aye, Wiese aye, Bocek aye, Bruff aye, Dodge aye, Holzhausen aye, Horvath aye, Cadwallender aye. All ayes, motion carried.

MID-STATE HEALTH NETWORK:

B. Cadwallender stated that MSHN met on September 12th in Newaygo County. The budget was approved, and evaluation was completed on Joe Sedlock. There was an election of officers, all positions were filled.

REGIONAL CONSUMER ADVISORY COUNCIL:

J. Ladd reported the meeting is October 13th.

CHIEF EXECUTIVE OFFICER'S REPORT:

L. Hull reviewed the CEO Report.

CHAIRPERSON'S REPORT:

The board agreed that the voting delegates will be Robyn Spencer and John Horvath for the Fall 2017 MACMHB Conference.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

PUBLIC COMMENT:

No public comment.

BOARD MEMBER COMMENT:

R. Spencer attended the Recipient Rights Conference, and highlighted how much she learned from the Human Trafficking course.

NEXT MEETING:

The next board meeting will be October 16, 2017 at 5:30 p.m.

ADJOURNED:

MOTION BY HORVATH, SUPPORTED BY HUGHES to adjourn the meeting at 7:23 p.m. All ayes, motion carried.



SCCMHA Board Secretary



Date Approved

Meeting minutes submitted respectfully by:

Jamie Burke
Executive Assistant, SCCMHA