

**Shiawassee County Community Mental Health Authority  
Finance and Facilities Committee – Minutes  
September 18, 2017**

**Members Present:** Vicki Bocek (Vice Chair), Mike Bruff, Gary Holzhausen, John Horvath (Chair)

**Others Present:** Lindsey Hull, Chief Executive Officer; Kevin Hartley, Chief Financial Officer; Jamie Burke, Executive Assistant (Minutes)

Topic	Key Discussion	Actions
1. Call to Order		The meeting was called to order Chair J. Horvath at 5:31 p.m.
2. Approval of the Agenda		<b>MOTION BY BRUFF, SUPPORTED BY HOLZHAUSEN</b> to approve the agenda as presented. All ayes, motion carried.
3. Public Comment	There was no public comment.	
<b>Unfinished Business- None</b>		
<b>New Business</b>		
4. Review of Vouchers	The committee reviewed the following Vouchers, and answered any questions: a) AP-2611 in the amount of \$319,578.23 b) AP-2612 in the amount of \$226,344.32 c) AP-2613 in the amount of \$219,559.26 d) AP- 2614 in the amount of \$178,810.71 e) AP-2615 in the amount of \$183,455.82	<b>MOTION BY BRUFF, SUPPORTED BY BOCEK</b> to recommend to the Board the approval of Vouchers AP-2611, AP-2612, AP-2613, AP-2614 and AP-2615 totaling \$1,127,748.34 as presented. All ayes, motion carried.
5. Financial Report	K. Hartley reviewed the Financial Report with the committee.	Informational only; No action needed.
6. FY2018 Budget	The committee reviewed the FY18 budget that will be presented in a public hearing on September 25, 2017.	
7. Contract Requests	L. Hull reviewed the contract requests for September 2017.	<b>MOTION BY BRUFF, SUPPORTED BY BOCEK</b> to recommend to the full board the contract requests as presented. All ayes, motion carried.
8. Habilitation Supports Waiver Modification Request	L. Hull reviewed the HSW request process.	<b>MOTION BY BOCEK, SUPPORTED BY BRUFF</b> to recommend to the full board to approve the Medicaid expenditures

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		for the overhead lift at a cost of \$6,995. All ayes, motion carried.
11. Next Meeting		The next meeting will be October 16, 2017 at 5:30 p.m.
12. Adjourn		<b>MOTION BY BOCEK, SUPPORTED BY BRUFF</b> to adjourn the meeting at 6:08 p.m. All ayes, motion carried.

These minutes were approved by the SCCMHA Board of Directors on September 25, 2017.