



SHIAWASSEE COUNTY COMMUNITY  
**Mental Health Authority**

**Minutes**  
**June 26, 2017**

A meeting of the Board of Directors of the Shiawassee County Community Mental Health Authority was held at 1555 Industrial Drive, Owosso, Michigan.

- CALL TO ORDER:** The meeting was called to order at 5:35 p.m. on Monday, June 26, 2017, by Chairperson Bruce Cadwallender.
- MISSION STATEMENT:** Members reviewed the Mission Statement of the Shiawassee County Community Mental Health Authority.
- ROLL CALL:** Robyn Spencer
- MEMBERS PRESENT:** Vicki Bocek, Michael Bruff, Bruce Cadwallender, Charles Dodge, Gary Holzhausen, John Horvath, Janelle Hughes, Jeanne Ladd, Robyn Spencer, Paul Wiese
- ALSO PRESENT:** Jamie Burke (Minutes), Howard Spencer, Lindsey Hull, Chief Executive Officer; Kevin Hartley, Chief Financial Officer; Kristen Soukup, Employment and Skill Building Coordinator; Thomas Livingston, Recycling Center Manager
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- MOMENT OF SILENCE FOR REFLECTION:** A moment of silence was observed.
- APPROVAL OF AGENDA:** **MOTION BY HUGHES, SUPPORTED BY LADD** to approve the agenda as presented. All ayes, motion carried.
- PUBLIC COMMENT:** There was no public comment.
- TEN-MINUTE TRAINING:** K. Soukup and T. Livingston provided a tour of the DJ Root Recycling Center and provided information on the statistics of the Center including the number of shipments, workers, and customers.
- CONSENT AGENDA:** **MOTION BY HORVATH, SUPPORTED BY WIESE** to approve the consent agenda as presented. All ayes, motion carried.
- a.) Minutes from the May 22, 2017 Board Meeting
  - b.) Minutes from the May 31, 2017 Human Resources Committee
  - c.) Minutes from the June 12, 2017 Program Committee
  - d.) Minutes from the June 19, 2017 Nominations Committee
  - e.) Minutes from the June 19, 2017 Finance and Facilities Committee

**POLICY APPROVAL:** **MOTION BY BOCEK, SUPPORTED BY LADD** to approve the Corporate Compliance Policy #11 List of Excluded Individuals or Entities. All ayes, motion carried.

**FINANCE AND FACILITIES COMMITTEE:** **MOTION BY HORVATH, SUPPORTED BY HUGHES** to accept the following vouchers as presented, for a total of \$1,374,305.96

- Voucher #AP-2597 in the amount of \$207,319.93
- Voucher #AP-2598 in the amount of \$363,074.37
- Voucher #AP-2599 in the amount of \$162,301.58
- Voucher #AP-2600 in the amount of \$224,505.88
- Voucher #AP-2601 in the amount of \$129,966.10
- Voucher #AP-2602 in the amount of \$287,138.10

Roll Call Vote: Bocek aye, Bruff aye, Dodge aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Wiese aye, Cadwallender aye. All ayes, motion carried.

**SUMMARY OF FINANCIAL RESULTS** for period ending May 31, 2017, was reviewed by CFO Kevin Hartley.

**MOTION BY HORVATH, SUPPORTED BY SPENCER** to accept the June 2017 contract requests as presented.

Roll Call Vote: Bruff aye, Dodge aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Wiese aye, Bocek aye, Cadwallender aye. All ayes, motion carried.

**MOTION BY HORVATH, SUPPORTED BY LADD** to authorize the Medicaid expenditures for the power pull system at a cost of \$3,746.91 and an oxygen tank holder at a cost of \$790.65 for a total cost of \$4,537.56.

Roll Call Vote: Dodge aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Wiese aye, Bocek aye, Bruff aye, Cadwallender aye. All ayes, motion carried.

**MOTION BY DODGE, SUPPORTED BY HORVATH** to approve the purchase of two 2017 Ford Transit mid-height vans from Signature Ford of Perry for \$33,573.00 each, for a total cost of \$67,146.00

Roll Call Vote: Dodge aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Wiese aye, Bocek aye, Bruff aye, Cadwallender aye. All ayes, motion carried.

**GOVERNANCE COMMITTEE:**

**MOTION BY HUGHES, SUPPORTED BY HORVATH** to remove the Ambassador's Council as a committee of the board and to revise the by-laws to move the purpose of the Ambassador's Council to other committees, and to form an ad-hoc committee as needed by board members. All ayes, motion carried.

**HUMAN RESOURCES  
COMMITTEE:**

**MOTION BY WIESE, SUPPORTED BY HUGHES** to approve Human Resources #18 Conflict of Interest and Ethics policy as presented. All ayes, motion carried.

**MID-STATE HEALTH  
NETWORK:**

R. Spencer reported that Mid-State Health Network has been awarded an additional \$1 million in funds to be used to implement specified activities in four categories of prevention and treatment associated with Michigan's response to the Opioid crisis. The Executive Committee of the MSHN Board agreed to hold a special meeting to consider authorizing the MSHN CEO to sign the associated contracts in advance of the July 11<sup>th</sup> MSHN Board Meeting.

**NOMINATIONS  
COMMITTEE:**

L. Hull will continue to research the conflict of interest regarding serving on our board. The vacancies on our board will be posted again.

**REGIONAL CONSUMER  
ADVISORY COUNCIL:**

J. Ladd reports there is nothing new to report at this time.

**CHIEF EXECUTIVE  
OFFICER'S REPORT:**

L. Hull reported that one PIHP has been removed. The updates on Section 298 continue to move. L. Hull reported on being chosen in the National Behavioral Health Network for Tobacco and Cancer Control's 2017 Cancer Control Community of Practice for Community Behavioral Health Organizations (Cancer Control CoP), a project made possible with funding from the Centers for Disease Control and Prevention's (CDC) Office on Smoking and Health and Division of Cancer Prevention and Control.

**CHAIRPERSON'S  
REPORT:**

B. Cadwallender expressed his congratulations to Josie King and Jamie Burke on their graduation. B. Cadwallender expressed his thanks to Commissioner Bruff and Commissioner Holzhausen for their work on the resolution at the Board of Commissioners meeting. Commissioner Bruff reports that this was passed unanimously.

**UNFINISHED BUSINESS:** None.


**NEW BUSINESS:** None.

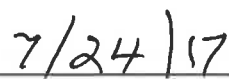
**PUBLIC COMMENT:** No public comment.

**BOARD MEMBER  
COMMENT:** None at this time.

**NEXT MEETING:** The next board meeting will be July 24, 2017 at 5:30 p.m.

**ADJOURNED:** **MOTION BY BOCEK, SUPPORTED BY HORVATH** to adjourn the meeting at 6:58 p.m. All ayes, motion carried.

  
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SCCMHA Board Secretary

  
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Date Approved