

**Shiawassee County Community Mental Health Authority  
Governance Committee – Minutes  
March 27, 2017**

**Members Present:** Vicki Bocek (Chairperson), Bruce Cadwallender, Janelle Hughes, Paul Wiese, Jerry Walden

**Members Absent:** Robyn Spencer

**Others Present:** Lindsey Hull, Chief Executive Officer; Jamie Burke, Executive Assistant (Minutes)

Topic	Key Discussion	Motion/Action
1. Called to Order		The meeting was called to order at 4:33 p.m. by Vicki Bocek, Chairperson.
2. Approval of the Agenda	L. Hull added to the agenda “Terms of Office” as agenda item #7.	<b>MOTION BY HUGHES, SUPPORTED BY CADWALLENDER</b> to approve the agenda as revised. All ayes, motion carried.
3. Public Comment	No public comment.	
<b>Unfinished Business</b>	None	
4. Appointment to Outside Entities Policy	L. Hull brought this policy back to the committee for feedback. Discussion of language on removal or resigning from an appointment.	<b>MOTION BY CADWALLENDER, SUPPORTED BY HUGHES</b> to recommend to the full board the approval of the Board Governance Policy #14 Appointments to Outside Entities with revisions, and to present to the full board in the April 24, 2017 board meeting. All ayes,
<b>New Business</b>		
5. Board Retreat	The committee discussed dates for the board retreat.	<b>ACTION:</b> Board Retreat scheduled for May 20, 2017.
6. Board Self-Evaluation	The committee reviewed the board self-evaluation. J. Burke will make the evaluation on Survey Monkey and distribute by email to board members as soon as possible.	<b>ACTION:</b> Committee discussed completing board self-evaluation by May 5 <sup>th</sup> for discussion at May 20, 2017 Board Retreat.
7. Terms of Office	The committee discussed Board Member Joan Durling’s extended absence from the board.	<b>ACTION:</b> J. Walden and L. Hull will contact J. Durling.
7. Next Meeting		The next meeting is June 26, 2017.

8. Adjourn		<b>MOTION BY WIESE, SUPPORTED BY CADWALLENDER</b> to adjourn the meeting at 5:16 p.m. All ayes, motion carried.
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These minutes were approved by the SCCMHA Board of Directors on April 24, 2017.