



SHIAWASSEE COUNTY COMMUNITY
Mental Health Authority

Minutes
February 27, 2017

A meeting of the Board of Directors of the Shiawassee County Community Mental Health Authority was held at 1555 Industrial Drive, Owosso, Michigan.

- CALL TO ORDER:** The meeting was called to order at 5:32 p.m. on Monday, February 27, 2017, by Chairperson Jerry Walden.
- MISSION STATEMENT:** Members reviewed the Mission Statement of the Shiawassee County Community Mental Health Authority.
- ROLL CALL:** Robyn Spencer
- MEMBERS PRESENT:** Vicki Bocek, Michael Bruff, Bruce Cadwallender, Gary Holzhausen, Janelle Hughes, Jeanne Ladd, Kathleen Olund, Robyn Spencer, Paul Wiese, Jerry Walden
- ALSO PRESENT:** Jamie Burke (Minutes), Howard Spencer, Lindsey Hull, Chief Executive Officer; Kevin Hartley, Chief Financial Officer; Dee Buchholz, Krystal Shreve
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- MOMENT OF SILENCE FOR REFLECTION:** A moment of silence was observed.
- APPROVAL OF AGENDA:** **MOTION BY BOCEK, SUPPORTED BY SPENCER** to approve the agenda as presented. All ayes, motion carried.
- PUBLIC COMMENT:** There was no public comment.
- TEN-MINUTE TRAINING:** Dee Buchholz, Nursing Supervisor, presented an overview of our Integrated Healthcare Program, highlighting the work that is being done to coordinate physical health and mental health through our on-site health clinic and phlebotomy clinic. Great Lakes Bay Health Center provides a health care provider, along with a medical assistant team one day per week. Krystal Shreve, Outpatient Care Manager for SCCMHA, works in the Great Lakes Bay Health Center in Owosso. Krystal provides on the spot screening with clients when they visit the health clinic. Krystal states most individuals voice mental health struggles first at their primary care physician. Krystal is able to document in both primary care chart and behavioral health chart resulting in coordination of care. Krystal also attends both primary care meetings with providers and SCCMHA providers. Krystal was trained as a Tobacco Treatment Specialist. She will be working with all consumers who have a Tobacco Disorder diagnosis on tobacco cessation.

CONSENT AGENDA: **MOTION BY CADWALLENDER, SUPPORTED BY BOCEK** to approve the consent agenda as presented. All ayes, motion carried.

- a.) Minutes from the January 23, 2017 Governance Committee
- b.) Minutes from the January 23, 2017 Board Meeting
- c.) Minutes from the February 13, 2017 Program Committee
- d.) Minutes from the February 20, 2017 Finance and Facilities Committee

POLICIES FOR ADOPTION: **MOTION BY SPENCER, SUPPORTED BY LADD** to accept the policy statement revisions in Corporate Compliance Policy #10 Media Relations as presented and to accept the Corporate Compliance Policy #15 Provider Network Event Verification as presented.

Roll Call Vote: Bocek aye, Bruff aye, Cadwallender aye, Holzhausen aye, Hughes aye, Ladd aye, Olund aye, Spencer aye, Wiese aye, Walden aye. All ayes, motion carried.

FINANCE AND FACILITIES COMMITTEE: **MOTION BY CADWALLENDER, SUPPORTED BY HUGHES** to accept the following vouchers as presented, for a total of \$1,654,602.21:

- Voucher #AP-2581 in the amount of \$697,771.05
- Voucher #AP-2582 in the amount of \$234,028.04
- Voucher #AP-2583 in the amount of \$200,174.13
- Voucher #AP-2584 in the amount of \$194,360.81
- Voucher #AP-2585 in the amount of \$328,268.18

Roll Call Vote: Bruff aye, Cadwallender aye, Holzhausen aye, Hughes aye, Ladd aye, Olund aye, Spencer aye, Wiese aye, Bocek aye, Walden aye. All ayes, motion carried.

SUMMARY OF FINANCIAL RESULTS for period ending January 31, 2017, was reviewed by CFO Kevin Hartley.

MOTION BY WIESE, SUPPORTED BY HOLZHAUSEN to accept the contract requests for February 2017 as presented.

Roll Call Vote: Cadwallender aye, Holzhausen aye, Hughes aye, Ladd aye, Olund aye, Spencer aye, Wiese aye, Bocek aye, Bruff aye, Walden aye. All ayes, motion carried.

HUMAN RESOURCES COMMITTEE: **MOTION BY BOCEK, SUPPORTED BY HOLZHAUSEN** to accept and place on file the 2016 CEO Evaluation Results for Lindsey Hull. All ayes, motion carried.

PROGRAM COMMITTEE: V. Bocek provided an update on the Program Committee items.

MID-STATE HEALTH NETWORK: R. Spencer reported that MSHN Board meets March 7, 2017. B. Cadwallender reports that there was a packet of policies released to be reviewed.

**REGIONAL CONSUMER
ADVISORY COUNCIL:**

J. Ladd reports the council went over performance indicators for the last year. The council has also been reviewing the new consumer handbook that is coming out this year.

**CHIEF EXECUTIVE
OFFICER'S REPORT:**

L. Hull reviewed her CEO Report. L. Hull provided an overview of Integrated Healthcare. L. Hull stated she has reviewed all of the models that have been proposed regarding Section 298. L. Hull reports that the current PIHP model appears to be the best for our agency. L. Hull provided the strategic goals of MDHHS that will benefit our consumers and agency.

**CHAIRPERSON'S
REPORT:**

J. Walden reminded the board about the CMH PAC.
J Walden recognized and presented certificates to Janelle Hughes, Kathy Olund, and Bruce Cadwallender for completing all the BoardWorks through MACMHB. J. Walden stated he will be sending out new committee assignments.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

PUBLIC COMMENT: No public comment.

**BOARD MEMBER
COMMENT:**

B. Cadwallender thanked the board for the cards and flowers sent to him and his wife.

J. Hughes asked how as a board we should be looking at employee retention and a comparable salary regarding the upcoming contract negotiations in March 2018 for all employees. J. Hughes reports the community speaks of individual's receiving services continually getting a new worker or therapist. L. Hull will add this topic to the April Human Resources Committee agenda.

J. Walden asked the board to inform J. Burke of a Saturday that members are available in March, April, or May.

NEXT MEETING: The next board meeting will be March 27, 2017 at 5:30 p.m.

ADJOURNED: **MOTION BY BOCEK, SUPPORTED BY HUGHES** to adjourn the meeting at 7:05 p.m. All ayes, motion carried.



SCCMHA Board Secretary



Date Approved

Meeting minutes submitted respectfully by:

Jamie Burke
Executive Assistant, SCCMHA

These minutes were approved by the SCCMHA Board of Directors on March 27, 2017.