

**Shiawassee County Community Mental Health Authority  
Program Committee - Minutes  
October 10, 2016**

**Members Present:** Vicki Bocek, Gary Holzhausen, Janelle Hughes, Kathy Olund, Jerry Walden, Paul Wiese

**Also Present:** Lindsey Hull, Chief Executive Officer; Jamie Burke (Minutes)

<b>Topic</b>	<b>Key Discussion</b>	<b>Motion/Actions</b>
1. Call to Order		The meeting was called to order at 5:34 pm by Chair Vicki Bocek.
2. Approval of the Agenda		<b>MOTION BY HUGHES, SUPPORTED BY OLUND</b> to approve the agenda as presented. All ayes, motion carried.
3. Public Comment	There was no public present.	
<b>Unfinished Business-None</b>		
<b>New Business</b>		
4. Management Team Reports a. Performance Improvement, Prevention, Customer Service, and Community Engagement b. ID Case Management and Supports Coordination, CLS, Specialized Residential c. Child and Family Services	L. Hull provided an update on the Performance Improvement Department including how our agency is hoping to be collaborating with local school districts on the Youth Mental Health First Aide training and any other areas they may identify. The Human Resources department is working on improving the orientation process into our agency. Our agency is also updating the performance evaluation tool.  L. Hull providing an update on ID Case Management and Supports Coordination, CLS, and Specialized Residential services.  L. Hull provided an update on Child and Family Services.	ACTION: L. Hull noted, that due to having the supervisors present their departmental report to the full board, the updates to the Program Committee will end. Future discussion of working on other duties of the Program Committee.  Information only; no action required.
5. Psychiatric Provider Training	L. Hull reported that our psychiatrist is interested in receiving training in providing Suboxone treatment. L. Hull also reported that our agency is providing psychiatrist services to Health Delivery Incorporated.	Informational only, no action required.
6. Casual for a Cause	L. Hull informed the committee about Casual for a Cause which is a program that Craig Hause	

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	developed in which SCCMHA employees can donate \$1 to wear jeans on a Monday. This donation is then donated to a non-profit in Shiawassee County.	
7. Next Meeting		The next meeting will be December 12, 2016.
8. Adjourn		<b>MOTION BY HUGHES, SUPPORTED BY WIESE</b> to adjourn the meeting at 6:01 p.m. All ayes, motion carried.

These minutes were approved by the SCCMHA Board of Directors on October 17, 2016.